



## STUDENT ASSISTANT HIRING FORM

**Student Assistant 1** (for both Undergrad & Graduate Students, Paid Hourly) **Student Assistant (4922): \$16.50 - \$40.00/hr**

Under supervision, Student Assistants perform duties ranging from unskilled to skilled and/or specialized in a variety of positions that typically require the use of manual, clerical, advising, public contact, and/or analytical skills, and perform other related duties as required. The series is characterized by the generally temporary nature of appointments, the general absence of continuing responsibility for the work performed, and the diversity of duties that may be assigned.

Please fill out the information below as detailed as possible.

**Time % (hours/week):** \_\_\_\_\_

**Faculty Supervisor:** \_\_\_\_\_

**Funding Account:** \_\_\_\_\_

**Max. Budget (optional):** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**International Student:** YES \_\_\_ NO \_\_\_

**Student Email:** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**