



# STUDENT ASSISTANT RESEARCHERS HIRING FORM

## TYPE OF ASSISTANT

(Check the box that applies)

### OPTION 1:

**4922 Student Assistant 1** (for both Undergrad & Graduate Students, Paid Hourly)

Hourly Rate: \$ \_\_\_\_\_/hr.

Under supervision, Student Assistants perform duties ranging from unskilled to skilled and/or specialized in a variety of positions that typically require the use of manual, clerical, advising, public contact, and/or analytical skills, and perform other related duties as required. The series is characterized by the generally temporary nature of appointments, the general absence of continuing responsibility for the work performed, and the diversity of duties that may be assigned.

### OPTION 2: (ONLY for Graduate Students, Paid a monthly percentage of a salary)

Select one box for the Title Code and indicate Step.

**3284 Graduate Student Researcher – Full Tuition and Full Fee Remission:**

The level of tuition and fee remission will be determined based on the total percentage and/or hours worked in titles eligible for remission.

**3266 Graduate Student Researcher – No Remission:**

Appointments during the summer.

### Appointment Criteria (Red Binder IV-10 Graduate Student Researcher)

Requirements:

1. The appointee is a registered UC graduate student.
2. The work performed may contribute to the educational objectives of the student; and/or
3. The student functions as an active collaborator and/or fundamental contributor to the intellectual content of the research.

**Step Criteria is based upon level experience.** Please use your home department's guidelines to determine the appropriate step.

Please indicate Step for this appointment: \_\_\_\_\_

**Step I** Pre-Master's degree, with no previous GSR experience

**Step II** One year's graduate work completed

**Step III** Post-Master's degree, or completion of at least 2 academic years of full-time graduate degree work at UCSB

**Step IV** Post-Master's degree plus completion of at least one-year RA/GSR

**Step V** Advancement to doctoral candidacy

**Step VI-X** Advancement to doctoral candidacy plus at least two years RA/GSR experience

Time % (hours/week): \_\_\_\_\_ Faculty Manager: \_\_\_\_\_

Funding Account: \_\_\_\_\_ Max. Budget (optional) \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Student Information (if available)

Name: \_\_\_\_\_ Email: \_\_\_\_\_