

Interdisciplinary Humanities Center (IHC) Entertainment Reimbursement Request

Attach Event Flyer or printed web page advertising the event

Date of Request:	
Name of Payee:	
Event Date:	
Location:	
Speaker:	
Event Type:	
RFG or Account Name:	
Amount Requested:	
Other Information (optional):	
Number of Participants:	
List of participant names, titles, occupations or group affiliations establishing academic-related relationships: (attach if necessary)	
1. _____	8. _____
2. _____	9. _____
3. _____	10. _____
4. _____	11. _____
5. _____	12. _____
6. _____	13. _____
7. _____	14. _____
Academic (UCSB business) related nature of the occasion or purpose of event:	
<p>OFFICIAL HOST: I was present and certify these entertainment/hospitality expenses were incurred for an official University business purpose.</p>	
Signature:	Date: